

Resolution No. \_\_\_\_\_ of 2025

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION APPROVING CHANGE ORDER PCCO #005 (labeled  
as PCO #016) FOR THE PRIMARY CONTRACTOR FOR THE  
TOWN HALL RENOVATION PROJECT**

**WHEREAS**, change order PCCO #005 (labeled as PCO #016) was submitted by SWBR for door and handle changes as well as new exhaust fans totaling \$4,124.74, bringing the total contact sum for Tactical Construction to \$474,374.04, now therefore

**BE IT RESOLVED**, that the Town Board approves the Supervisor to sign change order PCCO #005 (labeled as PCO #016), and

**BE IT FULLY RESOLVED**, the Town Clerk returns a copy of the signed change order to Tactical Construction, 5847 County Rd 41, Michael Brown, SWBR, 260 E. Main St, Rochester, NY 14604 and a copy of the resolution and change order to the Building Department and the Accountant I.

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Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE  
MONTHLY REPORT OF THE SUPERVISOR FOR MAY 2025**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

**WHEREAS**, the Accountant I submitted the Monthly Report of the Supervisor for May 2025 to the Town Supervisor on June 3, 2025,

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for May 2025 on June 3, 2025,

**WHEREAS**, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

**BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for May 2025, and

**BE IT FULLY RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I.

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Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN  
THE PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB FOR  
ASSISTANCE IN PREPARING THE SUBMISSION OF A GRANT  
APPLICATION FOR THE NYS DEC NPS GRANT FOR MS4  
INSPECTION AND MAPPING**

**WHEREAS**, MRB has submitted a proposal for professional services to assist in preparing the submission of a grant application for the NYS DEC NPS Grant to remain in compliance with the MS4 inspection and mapping requirements in an amount of \$5,800 plus any additional services required on a personnel time-charge basis, and

**WHEREAS**, the max grant amount available is \$75,000 with a 10% required match by the municipality, now therefore

**BE IT RESOLVED**, that the Town Board approve the Supervisor to sign the MRB proposal, and

**BE IT FULLY RESOLVED**, that the Town Clerk forwards a copy of the signed proposal to Bill Davis and Laurie Fox, MRB Group, and provides a copy of the resolution and the proposal to the Accountant I and the Building Department.

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Councilman <u>Steven Holtz</u>				
Councilman <u>Michael Casale</u>				
Councilman <u>Nathan Bowerman</u>				
Councilman <u>Ronald Herendeen</u>				

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN  
THE PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB FOR  
ASSISTANCE IN PREPARING THE SUBMISSION OF A GRANT  
APPLICATION FOR THE NYS DEC NPS GRANT TO STUDY  
STORMWATER RUNOFF**

**WHEREAS**, MRB has submitted a proposal for professional services to assist in preparing the submission of a grant application for the NYS DEC NPS Grant to study stormwater runoff in several areas of the Town in an amount of \$4,800 plus any required additional services on a personnel time-charge basis, and

**WHEREAS**, the max grant amount available is \$50,000 with a 10% required match by the municipality, now therefore

**BE IT RESOLVED**, that the Town Board approve the Supervisor to sign the MRB proposal, and

**BE IT FULLY RESOLVED**, that the Town Clerk forwards a copy of the signed proposal to Bill Davis and Laurie Fox, MRB Group, and provides a copy of the resolution and the proposal to the Accountant I and the Building Department.

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Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING PAYMENT TO CATALYST PLUS, INC.  
FOR ADA COMPLIANT WEBSITE REVIEW/IMPLEMENTATION**

**WHEREAS**, the Americans with Disabilities Act (ADA) requires that state and local government websites ensure accessibility for people with disabilities, and

**WHEREAS**, Catalyst Plus, Inc. has submitted an estimate for ADA compliant website review (\$1,000.00) and implementation (\$2,000.00 maximum), now therefore

**BE IT RESOLVED**, that the Town Board authorizes payment to Catalyst Plus, Inc. for ADA compliant website review and implementation at a cost not to exceed \$3,000.00, and

**BE IT FULLY RESOLVED**, that the Town Clerk provides copies of the resolution to the Confidential Secretary and the Accountant I.

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Councilman <u>Nathan Bowerman</u>				
Councilman <u>Ronald Herendeen</u>				

### **RESOLUTION CONFIRMING THE CONSOLIDATION OF THE ELLSWORTH WATER DISTRICT EXTENSION (NF EXT #2) INTO THE CANANDAIGUA-FARMINGTON WATER DISTRICT FOR THE 2026 TAX ROLL**

**WHEREAS**, in July 2003, the Town Board of Farmington passed a resolution authorizing the consolidation of the Canandaigua- Farmington Water District and the Ellsworth Water District Extension (NF Ext #2), as well as several other District Extensions, and

**WHEREAS**, for tax purposes the water districts were separately maintained on the town's assessment and tax rolls, so that the debt in each of the district extensions could be tracked and taxed accordingly, and

**WHEREAS**, the debt that was established in 2008 in the Ellsworth Road Extension has been satisfied, now therefore

**BE IT RESOLVED** that the assessment values for Ellsworth Water District Extension (NF Ext #2, WD286) be combined into Canandaigua-Farmington Water District (WD281) for the Town of Farmington, and

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to Town of Farmington Assessor, Ontario County Real Property Tax Services (20 Ontario St, Canandaigua), and the Town of Farmington Accountant I.

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### Roll Call Vote

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Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

### RESOLUTION AUTHORIZING TOWN CONTRIBUTIONS TO HSAs

**WHEREAS**, the Town of Farmington has committed to contribute to employee HSAs for those enrolled in the Simply Bronze HSA health plan, and

**WHEREAS**, the Town will deposit 50% of the 2025 contribution mid-year, and the remaining in Dec of 2025, and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board approves the contribution and electronic withdrawals for the following employees:

August Gordner: spouse plan- \$3000 in June, \$3000 in Dec  
Michael Williamson: single plan- \$1750 in June, \$1750 in Dec  
Bruce Williams: single plan- \$1750 in June, \$1750 in Dec  
Cameron Knorr: single plan-\$1750 in June, \$1750 in Dec  
Scott Karge: single plan-\$1750 in June, \$1750 in Dec  
Christopher VanOrden: single plan-\$1750 in June, \$1750 in Dec  
Aaron Smith: employee plus children-\$3000 in June, \$3000 in Dec  
Donna LaPlant: employee plus children-\$3000 in June, \$3000 in Dec  
Devon Murphy: single plan-\$1750 in June, \$1750 in Dec  
Kyle Markgraf: single plan-\$1750 in June, \$1750 in Dec  
George Marshall: single plan-\$1750 in June, \$1750 in Dec  
Karen Freeland: single plan- \$1750 in June, \$1750 in Dec  
Alexis Martin: single plan-\$1750 in June, \$1750 in Dec  
Aaron Bissell: family plan-\$3000 in June, \$3000 in Dec  
Jordan Dutcher: single plan-\$1750 in Dec

**BE IT FURTHER RESOLVED** that the Town Clerk forward copies of the Resolution to the Accountant I and the Supervisor's Office.

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### Roll Call Vote

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Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

### **RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN INTERMUNICIPAL AGREEMENT FOR TEMPORARY SHARING OF CODE ENFORCEMENT OFFICERS WITH THE VILLAGE OF VICTOR**

**WHEREAS**, the Town of Farmington and Village of Victor desire to enter into an agreement for the temporary sharing of code enforcement officers and related resources to provide uninterrupted code enforcement services during periods of absence or emergencies; and

**WHEREAS**, the IMA that each municipality shall be responsible for the employment costs for its respective Code Enforcement Officers with reimbursement for services, if requested; and

**WHEREAS**, the proposed IMA has been reviewed by the Town Supervisor, the Code Enforcement Officer, the Town Board and the Town Attorney; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign an Intermunicipal Agreement for temporary sharing of code enforcement officers with the Village of Victor; and

**BE IT FURTHER RESOLVED**, that the Town Clerk supply a copy of this resolution and executed agreement to Sean McAdoo, Village of Victor Mayor, and copies of the resolution and agreement to the Building Department and the Accountant I.



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Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

### **RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH FINGER LAKES MUNICIPAL HEALTH INSURANCE TRUST (FLMHIT)**

**WHEREAS**, the Town Board authorized the Town Supervisor to sign an Intermunicipal Cooperation Agreement (ICMA) at their March 22, 2022 Town Board Meeting (Resolution #41-2022) to enable the Town of Farmington to purchase a benefit plan together with 17 other public employers (FLMHIT); and

**WHEREAS**, FLMHIT has request that the Town Supervisor sign a Memorandum of Understanding as Farmington's desire to continue participating in the program along with a non-refundable entry fee in order to defray a portion of its costs associated with the initial implementation and ongoing management of the program; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign the Memorandum of Understanding with FLMHIT along with a payment in the amount of \$1,000.00; and

**BE IT FURTHER RESOLVED**, that the Town Clerk supply a copy of this resolution and original executed Memorandum of Understanding to Jack Marren, Chair of FLMHIT, and copies of the resolution and agreement to the Confidential Secretary and the Accountant I.

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The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				

**RESOLUTION DOCUMENTING THE RE-ORDERING OF A 2025 HV  
INTERNATIONAL WITH VIKING EQUIPMENT**

**WHEREAS**, resolution 155-2023 authorized the Highway/Parks Superintendent to purchase two 2025 HV 607 4 X 2 10 wheeler Internationals with Viking Equipment, and

**WHEREAS**, funds from the 2024 Highway budget were encumbered due to an anticipated delivery in 2025, and

**WHEREAS**, the body of one of the Internationals was totaled during transit, and

**WHEREAS**, International/Regional Truck will place a re-order of the truck for the Town at the original pricing, now therefore

**BE IT RESOLVED**, the Town Clerk supply a copy of the resolution to the Highway Superintendent and the Accountant I.

Resolution No. \_\_\_\_\_ of 2025

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: June 10, 2025

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

### **A Resolution of the Town of Farmington Town Board to adopt the 2025-2035 Town of Farmington Parks and Recreation Master Plan.**

**WHEREAS** the Town of Farmington Town Board (hereinafter referred to as “Town Board”) has conducted a public hearing upon the adoption of the 2025-2035 Town of Farmington Parks and Recreation Master Plan (hereinafter referred to as “the Plan”) on May 28<sup>th</sup>, 2025; and

**WHEREAS** the Town Board has considered the Ontario County Planning Board Referral No. 80-2025, dated May 14, 2025, which recommend unanimous approval for adopting the Plan; and

**WHEREAS** the Town Board has considered the public hearing comments made at the May 28, 2025, public hearing, including the letter from Susan Charland, Chairperson, of the Town’s Park and Recreation Master Plan Update Committee and the comments of the Ontario County Planning Board; and

**WHEREAS** the Town Board has since January, 2025, continuously posted the draft copy of the Plan document on the Town’s official website, offered numerous opportunities for public involvement during the Plan’s development, thereby providing an extensive period for public review and comment, and finding no substantial comments or objections to the adoption of the Plan; and

**WHEREAS** the Town Board has, by separate resolution adopted on May 28, 2025, made a Determination of Non-Significance under the provisions of Part 617.7 of 6NYCRR, the State’s Environmental Quality Review (SEQR) Regulations, upon the adoption of the Plan; now therefore

**BE IT RESOLVED** that the Town Board adopts the 2025-2035 Town of Farmington Parks and Recreation Master Plan as the Official Parks and Recreation Master Plan for the Town of Farmington; and

**BE IT FURTHER RESOLVED** that the Town Board's adoption of the Plan tonight continues the ongoing parks and recreation planning program for the community which has been ongoing for decades and now continues through 2035; and

**BE IT FURTHER RESOLVED** that the Town Board does hereby direct the publishing and distribution of copies of the 2035-2035 Town of Farmington Parks and Recreation Master Plan, as required; and

**BE IT FURTHER RESOLVED** that the Town Clerk certified copies of the Plan that are published maintain a record of the distribution of said plan, maintain the Official Copy in the Town Clerk's Office, provide a certified copy to the Ontario County Department of Planning, and a certified copy to be kept on file in in the Town Development Office; and

**BE IT FINALLY RESOLVED** that a certified copy of the Plan, dated June 10, 2025, is to be posted and is to remain posted on the Town's website during this next ten-year planning period.

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Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nate Bowerman</b>				

**RESOLUTION ACCEPTING THE FINAL REPORTS FROM  
MENGEL METZGER BARR & CO FOR THE JUSTICE COURTS  
AND TOWN CLERK/RECEIVER OF TAXES 2024 YEAR END  
AUDITS**

**WHEREAS**, representatives from Mengel Metzger Barr & Co. have sent the reports for the agreed upon procedures for the Justice Accounts and the Town Clerk/Receiver of Taxes Accounts from the year ended December 31, 2024 audit, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington accepts the reports and that the Town Clerk file one copy of each set with the resolution, and

**BE IT FURTHER RESOLVED**, that a copy of the Justice reports and resolution be mailed to Director of Internal Audit Services, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180, and

**BE IT FULLY RESOLVED**, that a copy of the resolution be sent to the Town Court, and Accountant I.

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Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

6/10/25

**SEAN MURPHY SUCCESSFUL COMPLETION OF  
PROBATIONARY PERIOD**

**WHEREAS**, Sean Murphy was hired by the Highway/Parks Superintendent with a start date of November 18, 2024 and has successfully complete the required six-month probationary period, and

**WHEREAS**, per employee policy, upon the successful completion of a probationary period, the hourly employee may be granted a wage adjustment, and

**WHEREAS**, the current Highway Superintendent believes that Sean has displayed satisfactory performance of job duties, now therefore

**BE IT RESOLVED** that the Town Board hereby grants Sean Murphy a \$1.00 per hour wage increase rate to be effective beginning with Payroll # 13 on June 8, 2025, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provides copies of this resolution to the Highway/Parks Department, the Confidential Secretary, and the Accountant I.

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Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO  
SIGN THE SERVICE ORDER FORM FROM VERIZON CONNECT**

**WHEREAS**, Verizon Connect has supplied a quote to the Town of Farmington for Road facing AI Dashcams at \$19.95 monthly per unit fee and Mico SD Cards for the AI Dashcams at \$1.55 monthly per unit fee, and

**WHEREAS**, the Town Supervisor met with the Department heads and they collectively agreed the data received from these units will be instrumental in the event of an accident or other incident to Town vehicles, now therefore

**BE IT RESOLVED**, the Supervisor sign the service order form for 14 units to be installed on the Highway and Water and Sewer departments' large trucks with the option to order 6 additional units at a later date for the Town's smaller vehicles, and

**BE IT FULLY RESOLVED**, that a copy of this resolution and the signed service order form be emailed to [israel.medina@verizonconnect.com](mailto:israel.medina@verizonconnect.com), and a copy of the resolution be supplied to the Accountant I.