

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 28<sup>th</sup> day of January, 2025, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway & Parks Superintendent, **Robin MacDonald** – Acting Water & Sewer Superintendent, **Dan Delproire**– Code Enforcement Officer, **Ron Brand** – Director of Planning & Development, **Adrian Bellis** – Planning Board Member, and **Ed Hemminger** – Planning Board Chairman, **Josh Fagner** – Working Supervisor, and **Bill Davis** – MRB Group, **Donna LaPlant** – Assessor, **Christopher LaPlant** – resident, **Larry Potter** – resident, and **Susan Charland** – Parks and Recreation Master Plan Committee Chairperson

Also present by telephone/video conferencing was: **John Piper**-Consultant, **Michael Phillips**- resident

**PUBLIC HEARINGS: A local law to override the Tax Levy Limit established in General Municipal Law §3-c**

Supervisor Ingalsbe opened the public hearing at 7:00 p.m. The Town Clerk read the legal notice. Supervisor Ingalsbe stated that New York State enforced this law in 2011 and in October 2011 the Town Board passed, for the first time, a resolution to override the tax cap for the 2012 Town Budget and every January the Town holds a public hearing which allows them to override the tax cap levy limit. Councilman Holtz commented that it doesn’t necessarily mean that they are going to go over the limit, but they way that the State calculates the formula it is always unclear, so this protects the town. Supervisor Ingalsbe stated that in the 2025 they are over the tax cap by \$95,000, and other years they are under it. Supervisor Ingalsbe asked if anyone wanted to comment, hearing none, he closed the public hearing at 7:03 p.m.

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz** that the minutes of the January 14, 2025, Town Board Meeting, and the January 14, 2025, Organizational Meeting, that were previously given to members for review, be approved. Four Voting “Aye” (Holtz, Casale, Herendeen, Bowerman, and Ingalsbe). Motion **CARRIED**.

**PRIVILEGE OF THE FLOOR: Susan Charland – Parks & Recreation Master Plan Presentation**

Ms. Charland presented the Board with the draft Parks and Recreation Master Plan and formally recommend the adoption of the plan to the Town Board. She added that on behalf of the volunteer committee that prepared the plan, they are very excited, and they think this really represents the town commitment to ongoing support for parks and recreation. She added that the committee was made up of volunteers including residents, technical advisors, and town staff, and that they spent 6 to 8 months working through this, starting with existing conditions, then looking at their vision, then doing public outreach and engagement through online surveys and public meetings. She added that they developed a list of priorities and strategies for facilities, programming, and long-range park planning.

Supervisor Ingalsbe commented that he appreciates Ms. Charland for being the Chairperson. He added that the other members were: Town Staff: Tim Ford-Parks and Highway Superintendent, Jeffrey Ransco – Town Parks Department Maintenance Supervisor, Mark Cain- Town Recreation Director, Dan Delproire – Town Code Enforcement Officer, Ron Brand – Director of Planning and Development, and Town residents: Julie LaRue, Adrian Bellis, Julie Maslyn, Larry Potter, Sarah Weidenborner, and Leah Thomas; and Town Consultants from MRB Group: Matthew Sousa, Eric Cooper, Lance Brabant, and Bill Davis. He appreciates everything that the committee put into this project. He added that the Town Board will look over the plan over the next few weeks.

**PUBLIC CONCERNS: None.**

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Herendeen reported:**

**Water & Sewer:**

1. Heater was repaired in the influent building.
2. Discussed DEC inspection, needs more questions answered, will have to do another W.T.C. form for Polymer.
3. Discussed final clarifier- back online.
4. Discussed scraper arm on the secondary clarifier.
5. Routine maintenance of lift stations.
6. On-going Valve and Hydrant maintenance.
7. On-going Manhole inspections.
8. Ransc has completed all connections on Collet Road and will be moving to do Mertensia this week.
9. Loomis Road sewer smell came back, flushed the force main, looks like once per month they will have to do that.
10. Discussed resolution on Agenda.

**Highway & Parks:**

1. Highway- equipment maintenance (all battery disconnects are completed), plowing/salting roads, mixed magic minus zero, repaired mailboxes, repaired traffic signs that were knocked down, received signs for bridge closing and assembled them, and cleaned shop.

2. Parks- Plowing/salting parking lots and sidewalks, servicing summer equipment, working on repairing picnic tables and benches, working on heating issues at highway and court.
3. Buildings- compressor for dry sprinkler system failed at highway, heater at highway went out in the high bay, and heat at the court building was overheating.
4. Discussed resolution on agenda.

**Town Operations Committee: Councilman Casale reported:**

1. Three resolutions on agenda.
2. Update on TAP Sidewalk/Trail Connection Project: This week the wood guard rails are being installed across the bridge's two abutments, which when completed will enable the bridge to be open to pedestrian traffic. Town has learned of another round of TAP funding. Next month the town will be updating the Sidewalk/Trail Master Plan Map in anticipation of the next round of grant funding.
3. Working on several updates to the town code.
4. Parks and Recreation Master Plan Update Committee has completed their review of the draft and unanimously voted to accept the document. The Town Board received the document and will start the formal adoption process.
5. Ag Advisory Committee- held a workshop on January 23<sup>rd</sup> at 1 p.m., attended by approximately 15 local landowners and farmers.

**Town Finance Committee: Supervisor Ingalsbe reported: None.****Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Teamster contract has been finalized.
2. Close to hiring a Water & Sewer Superintendent.

**Highway& Parks Superintendent Tim Ford reported:**

1. Reported on Salt usage. Will be placing another order.

**Town Clerk Michelle Finley reported:**

1. Reported approximately 4.7 million dollars has been collected to date.

**Acting Water & Sewer Superintendent Robin MacDonald reported:**

1. Reported that RG&E finally contacted him about the upgrades to the pumpstations in Victor so they can move forward.

**Code Enforcement Officer Dan Delproire reported:**

1. Working on multiple chapters of code updates.
2. Reported having demonstrations on different software and there is a resolution on the agenda to move forward and choose one.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report available on website and filed with the Town Clerk.
2. Looking forward to discussing proposed local laws with the Planning Board.

**Assessor Donna LaPlant reported:**

1. Submitted her 2024 yearend review.
2. Carolyn started in October and is doing amazing. She is busy with File Bound inputting.
3. She is working on the Reval and she received notification yesterday that had she not done a Reval the equalization rate would have been 83% (we were at 94% this year) so it would have dropped. Sales are still super strong and not slowing down. What use to be an average sale price of \$200,000 for a single-family home years ago is now almost \$370,000.
4. They had 161 arm's length sales and 94 non arm's length sales, 140 residential sales with an average sale price of \$369,600. She added that when she first started here, Farmbrook homes were about \$125,000 and now are assessed at \$250,000.
5. Exemptions- Star is not an exemption. They are busy with 364 Alternative Veterans Exemptions granted, 34 Cold War Veterans Exemptions granted, 194 Agricultural Exemptions granted, and 117 Senior Exemptions granted.
6. 80% done with the Reval. Goal is to get letters out mid to end of March.

**Town Engineer Bill Davis reported:**

1. Update on the Brickyard Road Water Tank project.
2. Working on bid documents and schedule for Cranberry Drive.

- 3. Update on the Running Brook Drainage.
- 4. Tie in on the Mertensia Road Watermain project and one other one then they will start services there.
- 5. Rt. 332 water project that was under design has been submitted to Department of Health and NYS DOT.

**Fire Chief reported: None.**

**Planning Board Chairman Ed Hemminger reported:**

- 1. Next Meeting-Letter of Credit and discussing Victor-Farmington Volunteer Ambulance Corp Station 2 project.

**Zoning Board of Appeals, Thomas Yourch reported: None.**

**Recreation Advisory Board, Bryan Meck reported: None.**

**Recreation Director Mark Cain reported: None.**

**Ontario County Planning Board Member reported: None.**

**Conservation Board Chairperson reported: None.**

**Town Historian Donna Herendeen reported: None.**

**Swap Shop Update: Councilman Holtz reported: None.**

**Agricultural Advisory Committee Chairman Hal Adams: None.**

**COMMUNICATIONS:**

- 1. Letter to the Town Supervisor from Monroe County Water Authority. Re: 2025 Water Rates.
- 2. Letter to the Assessor from Debra Sullivan of Barclay Damon. Re: Indus 332, LLC v. Town of Farmington Assessor et al Index Nos. 1366882023 and 139306-2024.
- 3. US Bankruptcy Court for the District of Delaware Notice of Hearing time change. Re: Akoustis Technologies, Inc., et al.
- 4. Letter to JD Rogers Electrical/Mechanical from the Town Supervisor. Re: Invoice #6159 dated 9/24/2002, electrical conduit repairs at 6234 State Route 96, Farmington.
- 5. Letter to Katie Steger of NYS Council on the Arts from the Town Supervisor. Re: 1816 Quaker Meetinghouse Museum Restoration Project – NYSCA Grant Application for matching funds to be applied to Phase One, exterior restoration of the 1816 Meetinghouse.
- 6. US Bankruptcy Court for the District of Delaware Notice of Agenda. Re: Akoustis Technologies, Inc.
- 7. 2025 Ontario County Schedule of Taxes.
- 8. Ontario County Board of Supervisors Resolution No. 47-2025 Municipal Cooperation Agreement with the Town of Farmington for the Wood Drive Bridge Replacement Project.
- 9. Certificates of Liability Insurance from: Colacino Industries, Inc.; JSM Roofing, LLC.; FF Thompson Health System, Inc.; Rochester Earth, Inc.; Village of Manchester and Village of Manchester Fire Dept; Diehlux, LLC. Certificate of Disability and Paid Family Leave Benefits from: Fibertech Environmental Services, Inc.

**REPORTS & MINUTES:**

- 1. ALS Group Drinking Water Sample Reports – November 2024.
- 2. ALS Group Drinking Water Sample Reports – December 2024.
- 3. Planning Board Meeting Minutes – January 2, 2025.
- 4. Agricultural Advisory Committee Annual Report – 2024.
- 5. Victor-Farmington Volunteer Ambulance Incident Log - 2024.
- 6. Victor Fire Department Chief’s Report – December 2024.
- 7. Fishers Fire District Monthly Report – December 2024.

**ORDER OF BUSINESS:**

**RESOLUTION #72-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD OF THE TOWN OF FARMINGTON OF LOCAL LAW NO. 2 OF 2025**

**WHEREAS**, a resolution was duly adopted by the Town Board of the Town of Farmington for a public hearing to be held by said Town Board on January 28, 2025, at 7:00 p.m. at Farmington Town Hall, 1000 County Road 8, Farmington, New York, to hear all interested parties on a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Town of Farmington, on January 16, 2025 and all other notices required by law to be given were properly served, posted or given; and

**WHEREAS**, said public hearing was duly held on January 28, 2025, at 7:00 p.m. at the Farmington Town Hall, 1000 County Road 8, Farmington, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

**WHEREAS**, the Town Board of the Town of Farmington, after due deliberation, finds it in the best interest of the Town of Farmington to adopt said Local Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Farmington hereby adopts said Local Law No. 2 of 2025, entitled, “A local law to override the tax levy limit established in General Municipal Law §3-c”, a copy of which is attached hereto and made a part of this resolution, and be it further

**RESOLVED**, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Farmington, and to give due notice of the adoption of said local law to the Secretary of State of New York.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

Local Law No. 2 of the year 2025

A local law to override the tax levy limit established in General Municipal Law §3-c

Be it enacted by the **Town Board**

County  
City  
**Town of Farmington**  
Village

as follows:

Section 1: Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Farmington, County of Ontario, pursuant to General Municipal Law §3-c, and to allow the Town of Farmington to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed by the town board for the fiscal year 2026 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 2: Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by a vote of sixty percent (60%) of the town board.

Section 3: Tax Levy Limit Override

The Town Board of the Town of Farmington, County of Ontario, is hereby authorized to adopt a budget for the fiscal year 2026 that requires a real property tax levy in excess of the limit specified in General Municipal Law §3-c.

Section 4: Severability

If any clause, sentence, paragraph, section, or part of this local law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, or part of this local law or in its application to the person, individual, firm or corporation, or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

Section 5: Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION #73-2025:**  
**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz:**

RESOLUTION- TAX OVERRIDE FOR SPECIAL DISTRICTS AND FIRE PROTECTION DISTRICTS

**WHEREAS**, the Town Board of the Town of Farmington is the governing body of the special districts and/or fire districts/fire protection districts set forth in the Schedule attached hereto and made a part hereof; and

**WHEREAS**, it is the intent of this resolution to override the limit on the amount of real property taxes that may be levied by the Town of Farmington, on behalf of the aforesaid special districts and/or fire districts/fire protection districts, pursuant to General Municipal Law §3-c, and to allow the Town of Farmington, on behalf of the aforesaid special districts and/or fire districts/fire protection districts, to adopt a budget for the fiscal year 2026 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c; and

**WHEREAS**, this resolution is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body, on behalf of special districts and/or fire districts, to override the tax levy limit for the coming fiscal year by the adoption of a resolution approved by a vote of sixty percent (60%) of said governing body.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Farmington, County of Ontario, is hereby authorized to adopt a budget for the fiscal year 2026 on behalf of the special districts and/or fire districts/fire protection districts set forth in the Schedule attached hereto and made a part hereof that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

**RESOLUTION 74-2025:**  
**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION TO PURCHASE 1 NEW AND UNUSED PH3000D: PLUG HUG FIRE HYDRANT CLEANING SYSTEM**

**WHEREAS**, the Acting Water and Sewer Superintendent has identified the need for a hydrant cleaning system, and

**WHEREAS**, the Acting Water and Sewer Superintendent has received a Purchase Quote for 1 New and Unused PH300D Plug Hug Fire Hydrant Cleaning System, now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the Acting Water and Sewer Superintendent to purchase said PH300D Plug Hug Fire Hydrant Cleaning System from a Sole Source Vendor split between 2025 account codes SS-8130.2 (Equipment) and SW1-8340.2, (Equipment), and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Department and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #75-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE LIGHTING FUND**

**WHEREAS**, invoices have been received from P&CG for various repairs to light poles in several lighting districts, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

From:	SL1-599 Appropriated Fund Bal	\$4,000	
To:	SL1-5182.431 Farmbrook Light Repairs		\$1,500
To:	SL1-5182.441 Doe Haven Light Repairs		\$500
To:	SL1-5182.611 Hathaway Light Repairs		\$1,000
To:	SL1-5182.551 Mercier Light Repairs		\$500
To:	SL1-5182.421 Hook Road Light Repairs		\$500
From:	SL1-5182.525 Auburn Meadows Debt	\$2750	
To:	SL1-5182.522 Auburn Meadows Light Repairs		\$2750

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #76-2025:**  
**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION TO RECALL AND AMEND RESOLUTION 430 OF 2024 FOR THE PURCHASE OF METERS, ENDPOINTS AND ENCODERS**

**WHEREAS**, resolution 430-2024 approved the purchase of 250 – 3/4” and 5/8” meters at \$256.61 each, 25 1” meters at \$332.72 each, 40 encoders at \$100.28 each, and 290 cell endpoints at \$185.13 from Schmidt’s Wholesale in an amount not to exceed \$130,169.40 from the 2025 budget, and

**WHEREAS**, Schmidt’s shipped an additional 10 encoders and 8 meters as part of this order which can be utilized at various locations in the Canandaigua-Farmington Water District, now therefore

**BE IT RESOLVED**, the Town Board approve the payment of invoice 299733 to Schmidt’s Wholesale in the amount of \$131,434.91 to be expended from line SW1-8340.41, and

**BE IT FULLY RESOLVED**, that the Town Clerk provides a copy of the resolution to the Accountant I and the Water and Sewer Department.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #77-2025:**  
**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE ELECTRONIC WITHDRAWAL OF PAYCHEX MONTHLY ANALYSIS FEES**

**WHEREAS**, Paychex withdraws a monthly electronic payment out of the Town of Farmington’s General checking account to cover administration costs, and

**WHEREAS**, the administration costs were appropriated in the General 2025 budget expenditure line A1430.4, and

**WHEREAS**, the \$89.44 in the T & A FSA employee contribution fund which were not utilized by the employees for medical reimbursements will be transferred to the General savings account to offset the FSA administration costs for 2025, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the Accountant I to transfer the \$89.44 and complete the monthly Journal Entries to record the electronic withdrawals, and

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #78-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING WAIVING THE MERTENSIA LODGE FEES FOR COBBLESTONE ARTS CENTER ADULTS WITH DISABILITIES ART CLASSES**

**WHEREAS**, the Cobblestone Arts Center is hosting art classes for adults with disabilities on various dates in January, February, and March; and

**WHEREAS**, the Cobblestone Arts Center is requesting the fees be waived, therefore be it

**RESOLVED**, the Farmington Town Board authorizes the waiving of the fees for the use of the Mertensia Lodge on various dates in January, February, and March, and be it

**FURTHER RESOLVED**, that the Town Clerk provide a copy of this resolution to Emily Kilkenny at [emily.cobblestonearts@gmail.com](mailto:emily.cobblestonearts@gmail.com) and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #79-2025:**  
**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A CONSULTANT AGREEMENT WITH FISHER ASSOCIATES FOR WOOD DRIVE OVER EAST BRANCH OF BEAVER CREEK BRIDGE REPLACEMENT PROJECT (PIN4BNY.86)**

**WHEREAS**, the Town Board passed Resolution No. 383-2024 authorizing the Highway/Parks Superintendent to reduce the weight limit of the Wood Drive Bridge to 10 tons due to the NYS DOT flagging the bridge as yellow status; and

**WHEREAS**, Fisher Associates has provided the Town with a Consultant Agreement for the design of the Wood Drive Bridge Project at a cost not to exceed \$252,000.00, now therefore be it

**RESOLVED**, the Farmington Town Board authorizes the Town Supervisor to sign the Consultant Agreement with Fisher Associates for design of Wood Drive over east branch of Beaver Creek Bridge Replacement Project at a cost not to exceed \$252,000.00, and be it

**FURTHER RESOLVED**, that the Town Clerk provide a copy of this resolution to the Highway/Parks Superintendent, Emily Smith of Fisher Associates, Christopher Day of Ontario County DPW, and the Accountant I.  
All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #80-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE PURCHASE OF OFFICE FURNITURE, TRAINING ROOM FURNITURE, AND BOARD ROOM FURNITURE FOR THE TOWN HALL**

**WHEREAS**, office furniture, training room furniture, and board room furniture are needed for the Town Hall, and

**WHEREAS**, the Town was able to secure NYS Contract pricing on said furniture through Workplace Interiors via JSI (NYS Contract #PC70219), Exemplis (Sit on It) (NYS Contract #PC70272), and Global/Offices to Go (NYS Contract #PC70203), therefore be it

**RESOLVED**, that the Town Board of the Town of Farmington approves the purchase of office furniture from Workplace Interiors via JSI (NYS Contract #PC70219), Exemplis (Sit on It) (NYS Contract #PC70272), and Global/Offices to Go (NYS Contract #PC70203) at a total cost not to exceed \$25,405.49, and be it further

**RESOLVED**, that the following budget amendments be approved:

HT5031	Interfund Transfer	\$66,000.00	
HT 1620.2	Building Upgrade		\$40,000.00
HT1620.21	Furniture		\$26,000.00
A599	Appropriated Fund Balance	\$66,000.00	
A9950.9	Transfer to Capital Projects		\$66,000.00

**BE IT FINLLY RESOLVED**, that the Town Clerk provide copies of this resolution to the Confidential Secretary and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #81-2025:**  
**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FOR THE BUILDING DEPARTMENT**

**WHEREAS**, office furniture is needed for the Building Department, and

**WHEREAS**, the Town was able to secure NYS Contract pricing on said furniture through Workplace Interiors via JSI (NYS Contract #PC70219) and Exemplis (Sit on It) (NYS Contract #PC70272), therefore be it

**RESOLVED**, that the Town Board of the Town of Farmington approves the purchase of office furniture from Workplace Interiors via JSI (NYS Contract #PC70219) and Exemplis (Sit on It) (NYS Contract #PC70272) at a total cost not to exceed \$12,511.42, and be it further

**RESOLVED**, that the following budget amendments be approved:

A1990.4 Contingency	\$12,500.00
A3620.20Minor Equipment	\$12,500.00

**BE IT FINALLY RESOLVED**, that the Town Clerk provide copies of this resolution to the Confidential Secretary, the Building Department, and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #82-2025:**  
**Councilmen Casale, Holtz, Herendeen, Bowerman, and Supervisor Ingalsbe** offered the following Resolution, seconded by **Councilmen Holtz, Herendeen, Casale, and Bowerman and Supervisor Ingalsbe:**

**RESOLUTION OF SYMPATHY FOR THE PIMM FAMILY**

**WHEREAS**, the Town Board was deeply saddened to learn of the untimely passing of Ronald Pimm; and

**WHEREAS**, Ronald worked as a MEO in the Highway Department for 34 years from 1968 until 2002; now therefore

**BE IT RESOLVED**, that the Town Board adopts this resolution extending its sincere sympathy to the Pimm family and spreading his memory upon the minutes of this board meeting; and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward a copy of this resolution to Ronald’s stepson, Richard Smith and his family at 5398 Tessa Terrace, Jacksonville, FL 32244.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #83-2025:**  
**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen:**

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE UNION CONTRACT FOR WATER & SEWER EMPLOYEES REPRESENTED BY INTERNATIONAL BROTHERHOOD OF TEAMSTERS LOCAL 118**

**WHEREAS**, Councilman Holtz and Supervisor Ingalsbe representing the Farmington Town Board have been in negotiations with Teamsters Local 118, and

**WHEREAS**, an agreement has been reached on a contract for Town Water & Sewer employees, and

**WHEREAS**, the following job titles are covered by this agreement: Water/Wastewater Maintenance Assistant (WWMA), Motor Equipment Operator (MEO), Motor Equipment Operator – Light (MEO Light), Wastewater Treatment Plant Operator Trainee, Waste Water Treatment Plant Operator and Laborer, now therefore be it

**RESOLVED**, that the Town Board of Farmington hereby authorizes the Town Supervisor to sign said labor agreement once all Water & Sewer employees have approved it, and be it further

**RESOLVED**, that the Town Clerk forward two original copies of the agreement be signed by both parties with one original copy for the Town of Farmington and the other original for David Weilert and Karen Kostera of Teamsters Local 118, 130 Metro Park, Rochester, NY 14623.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #84-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz:**

**RESOLUTION WAIVING THE MERTENSIA LODGE RESERVATION FEE FOR THE SOUTH FARMINGTON FRIENDS CEMETERY FOUNDATION**

**WHEREAS**, the South Farmington Friends Cemetery Foundation has requested the use of the Mertensia Lodge on May 3, 2025, to host a pancake breakfast with proceeds to benefit the renovation project of the historic chapel, and

**WHERERAS**, the Foundation has requested to have the registration fee waived, therefore be it

**RESOLVED**, that the Farmington Town Board authorizes the waiving of the reservation fee for the Mertensia Lodge for the South Farmington Friends Cemetery Foundation Pancake Breakfast on May 3, 2025, and be it further

**RESOLVED**, that the Town Clerk provide copies of this resolution to the Accountant 1 and the South Farmington Friends Cemetery Foundation.

Four Voting “Aye” (Ingalsbe, Holtz, Casale, and Bowerman), One Abstention (Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #85-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION CONFIRMING A CHANGE ORDER, PIN 4764.41, FARMINGTON SIDEWALK/TRAIL CONNECTION – PHASE 1 PROJECT**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board), has been notified by Ronald Brand, Town Project Manager for the above referenced Farmington Sidewalk/Trail Connection – Phase 1 Project, P.I.N. 4761.41 (hereinafter referred to as the Project) of the executed Change Order that was authorized last month by: Jon Harman, RLPL, Region 4 Office of the New York State Department of Transportation; Emily Smith, P.E., and Donald Freeland, Construction Inspector, Fisher Associates; and Andrew Vieira, Rochester Earth Inc.; and

**WHEREAS**, the Town Project Manager, has earlier today informed the members of the Town Public Works Committee and Town Operations Committee of the reasons for approving said Change Order; and

**WHEREAS**, the Town Project Manager, has previously been authorized by Town Board Resolution No. 375 of 2022, adopted on September 27, 2022, to administer the Contract Agreement for the above referenced Project.

**NOW, THEREFORE, BE IT RESOLVED.** that the Town Board of the Town of Farmington, does hereby confirm that the Town Project Manager is the duly authorized Town signatory to the above referenced Change Order for the above Project.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #86-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

## Abstract 2 – 2025

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS**

**FROM: J. MARCIANO**

ABSTRACT NUMBER		2		
DATE OF BOARD MEETING		1/28/2025		
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS	
A	GENERAL FUND	486,985.18	49-54,58,63,65-71,73,75-83,85,87-94,96-98,106	
DA	HIGHWAY FUND	72,015.61	56,89,75,77,78,87,96,99-115	
HG	CTY RD 8 WATERLINE	2,343.75	77	
HH	ROUTE 332/96 WATERLINE	4,500.00	77	
HT	TOWN HALL CAPITAL PROJECT	481.91	64	
HV	MERTENSIA WATERLINE	2,187.50	77	
HW	WATER TANK REPAIR	235,450.82	72,77	
HY	RT 332 AND COLLET ROAD	272,156.25	77,86	
SL1	LIGHTING DISTRICT	8,629.47	88,117,118	
SD	STORM DRAINAGE	10,337.28	56,77,84,87,149	
SF	FIRE PROTECTION	317,427.33	57,74,95	
SS	SEWER DISTRICT	404,635.51	52,56,59,69,75,77,78,85,87,103,119-151,161	
SW1	WATER DISTRICT	409,452.98	52,56,59,69,75,77,78,85,87,103,119,120,127,129,131,132,136-144,148-160	
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	8,965.82	55,75,87,97	
	TOTAL ABSTRACT	\$ 2,235,569.41		

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**WAIVER OF THE RULE: No Objection**

**RESOLUTION #87-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE SOFTWARE LICENSE AGREEMENT AND THE APPENDIX A FROM iWorQ FOR THE BUILDING DEPARTMENT.**

**WHEREAS**, an updated fire inspection, permitting, and web portal software is needed for the building department, and

**WHEREAS,** Town of Farmington personnel received presentations from three (3) vendors for fire inspection, permitting, and web portal software, and

**WHEREAS**, pricing is based on a 5 year term with an annual cost of \$18,00.00 each year for fire inspection, permitting, and web portal software, and

**WHEREAS**, iWorkQ offers a cloud based software package with excellent customer service and inspection tracking capability as confirmed by other local municipalities current using the software, now therefore

**BE IT RESOLVED**, that the Town Board authorizes the Supervisor to sign both the software license agreement and the Appendix A agreement, and

**BE IT FURTHER RESOLVED**, that the Town Board of Farmington authorizes total purchase amount of \$18,000.00 for the software to be paid as outlined in the notes and service description in Appendix A, and



**BE IT FINALLY RESOLVED**, that the Town Clerk forwards a copy of the signed agreements to Adrian Stewart, Sr. Account Executive at [astewart@iworq.com](mailto:astewart@iworq.com) and provides a copy of the resolution and the signed agreements to the Accountant I and the Building Department.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**DISCUSSION: None.**

**TRAINING AT OR UNDER \$100.00: None.**

**EXECUTIVE SESSION: None.**

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:32 p.m., seconded by **Councilman Casale**. Motion **CARRIED**.

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Michelle A. Finley, MMC, RMC -Town Clerk