

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 12<sup>th</sup> day of August, 2025, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway & Parks Superintendent, **Dan Delpriore**- Code Enforcement Officer, **Aaron Bissell** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Ed Hemminger** – Planning Board Chairman, **Adrain Bellis** – Planning Board Member, **Sean Murphy** – Highway Department Employee, **Bill Davis** – MRB Group, and **Matt Guilfoil** - resident

Also present by telephone/video conferencing was: **John Piper**- Consultant and **Michael Phillips** – resident, **Aubrae Lamparella** – resident, and **Ron Kramer** -resident

**PUBLIC HEARINGS:**

**PROPOSED INCREASES AND IMPROVEMENTS TO THE TOWN OF FARMINGTON SEWER DISTRICT**

Supervisor Ingalsbe opened the Public Hearing at 7 p.m. The Town Clerk read the legal notice. Supervisor Ingalsbe stated that the Board has been looking at this project for a couple of years now and things haven’t gotten any better, they have gotten worse, for instance, in the sand filter building, the manufacturer no longer makes those parts, so they are going to go with a whole different setup. He added that the original clarifiers at the Plant desperately need upgrades along with a few pumpstations that are onsite. Supervisor Ingalsbe asked if there were any comments for or against this project, hearing none, he closed the Public Hearing at 7:03 p.m.

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Holtz** and seconded by **Councilman Casale** that the minutes of the July 22, 2025, regular Town Board Meeting, that were previously given to members for review, be approved. Four Voting “Aye” (Herendeen, Holtz, Casale, and Ingalsbe) and One Abstention (Bowerman). Motion **CARRIED**.

**PRIVILEGE OF THE FLOOR: None.**

**PUBLIC CONCERNS: None.**

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Herendeen reported:**

**Water & Sewer:**

1. Cleared vegetation and restored area around WWTP outfall and sign.
2. Cleaned WWTP PS-1 wet well with flusher truck.
3. Pump Station routine maintenance and repairs are ongoing.
4. Champion Asphalt Maintenance of Williamson will be onsite this week to view locations and schedule sealing of Pumpstations and North Water Tank site.
5. MRB was onsite to move sewer flow meters with Town Staff.
6. Smoke testing of I & I suspect areas with MRB on August 5<sup>th</sup>: Hadley Circle PS service area, Calm Lake sewers, and Nettlecreek Lane.
7. Flushed Biotower #2.
8. East secondary clarifier influent gate has been repaired.
9. Flushing of hydrants is ongoing.
10. Provide residents of 1327 Mertensia Road with 4” trap assembly and installation parts to address odor issue. Coordinated with Plumber regarding installation.
11. Replaced section of watermain at County Road 8 and Townline Road intersection.
12. Two water services struck on North Road by Nardozzi Construction- working with utility contractor on utility markout and locations.
13. Assisted Farmington Fire Department with locating service leak at Station #1.
14. Preparation of hydrants for painting is ongoing as time and schedules permit.
15. Installed water service at 2409 Brickyard Road for a new build.
16. Completed topsoil and restoration at Tops Farmington from a watermain break.
17. Temporary asphalt patching of County Road 8/Townline Road intersection.
18. Discussed resolutions on agenda.

**Highway & Parks:**

1. Highway- equipment maintenance, roadside mowing, mowing ditches, storm water ponds, worked on driveways on Hook Road, worked on shoulders on Hook Road, Cleaned up asphalt where trucks cleaned out, inspected paving on Pintail/Creekwood Townhomes, Trucks helping Canandaigua/Victor/Macedon pave, parched driveway on Marion Way, one truck is helping Ontario County with shoulders, installed yard inlet on Limestone to help with drainage, removed broken sidewalk flags, demo sweeper trucks, and working on budget.

2. Parks- mowing parks and trails, grooming and striping fields, striping crosswalks and stop lines, removed pine tree at Beaver Creek Park, fixed up GaGa pit at Pumpkin Hook Park, and new playground equipment for Farmington Grove Park.
3. Buildings – LED lighting was installed at Highway Garage.
4. No resolutions on agenda.

**Town Operations Committee: Councilman Bowerman reported:**

1. Five resolutions on agenda.
2. Town Board received proposed local laws for scheduling public hearings at their next meeting on August 26<sup>th</sup>: a new Chapter 159, Water Rules and Regulations; an amendment to Chapter 49, Animals; and a new Chapter 66, Burials and Burial Grounds. Town Staff continue working on several text amendments to Chapter 165-Zoning Law, including regulations for storage containers.
3. Farmington Meadows Incentive Zoning project – Town Board received and will be reviewing meeting minutes from the Planning Board and Project Review Committee regarding the overall concept plan for incentive zoning of 65 acres.
4. Fish Property Large Scale Ground Mounted Solar Farm project – application material is not complete for making a determination to start the formal approval processes.
5. Farmington Market Center Incentive Zoning Project Update- No date is known, at this time, when a presentation will occur.
6. Comprehensive Plan Maintenance Report – 2024 – the 2024 maintenance report will be submitted to the Town Board later this year for consideration as an amendment of the 2021 Edition of the Town of Farmington Comprehensive Plan.
7. Environmental Conservation Board Update- continues to work on updating the Open Space Index.

**Town Finance Committee: Supervisor Ingalsbe reported: None.****Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Town Sales Tax – Second quarter – We received \$1,271,865.63 or a 1.84% increase over the same period in 2024. To date we have received almost 60% of projected 2025 revenue.
2. Pro-Housing Certification - Saturday we received our approval as a Pro-Housing Community. The town is now eligible to apply for various discretionary funding programs where up to \$750 million in funding is available.
3. FVFD Parade – On August 1<sup>st</sup> the Farmington Town Clerk, Town Board, Town Highway and our Water & Sewer departments all participated in the FVFD parade.
4. FVFD Station #2 – Staff has another meeting Friday August 22<sup>nd</sup> with their engineers to discuss the design progress for a new station.
5. EMS meeting – Last Thursday I met with Supervisor Marren and local EMS personnel to get updates on each organization's operations. Ontario County EMS was also represented.
6. Town 2026 Budgets – Most departments have submitted their budget requests to my accountant. We will have a tentative budget in place on September 5<sup>th</sup>.
7. Ontario County – two meetings – Government Operations & Insurance and Ways & Means tomorrow.
8. Farmington Victor Kiwanis – spoke on August 1<sup>st</sup> to the group on Town business and current developments.
5. Farmington Chamber – Thursday Farm Market is ongoing from 3 pm to 6 pm.

**Highway& Parks Superintendent Tim Ford reported:**

1. No news on the new trucks.
2. Heard from the John Deere salesman- roadside mower is in Avon, needs to be moved to Hall to get prepped, hopefully to have it by the end of next week.

**Town Clerk Michelle Finley reported:**

1. Have completed a few webinars.
2. Officiated four marriages.
3. Deputy Town Clerk Tina will be going out for surgery on August 22<sup>nd</sup>, there will be no evening hours on September 10<sup>th</sup> or 17<sup>th</sup> due to prior commitments and for security reasons we do not allow just one clerk to cover evening hours.

**Water & Sewer Superintendent Aaron Bissell reported:**

1. Continue to replace water meters around town. He urged everyone who receives a door knocker to please respond immediately so they can replace their meter.
2. Working on 2026 budget worksheets.
3. Sewage blockage on Collett Road, cleared that, caught it early.
4. Resolutions on agenda for tonight – asphalt sealing at 17 locations, fence and gates to secure their material storage and spoils yard and declaring RBS as surplus.
5. Have been cleaning up around North Tank on Bowerman Road.
6. Repaired a watermain leak on Rausler Road.

**Code Enforcement Officer Dan Delpriore reported:**

1. Building Department Software update.
2. Update on Pro-Housing Community- thanked everyone for getting information together.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report available on website and filed with the Town Clerk.
2. Villager Construction Project- The Planning Board, at their August 20, 2025, meeting will be reviewing and recommending the Town Board acceptance of a letter of credit for related site improvements for the development of a portion of the 33-acre site, formerly known as the Loomis Road Industrial Park Site, to construct approximately a 38,600 square foot, single-story, office building and a 9,000 square foot single-story maintenance building, with on-site parking for employees, customers, and guests and related site improvements.
3. Zoning Board of Appeals will be meeting this month; they have three applications.
4. Blackwood Drainage Study – needs to find out what is going on.
5. He will be submitting Chapter 144 local law for updating the subdivision regulations and he continues working on updating the Comprehensive Plan.

**Assessor Donna LaPlant reported: None.****Town Engineer Bill Davis reported:**

1. Updates: Brickyard Road Tank, set pre-con meeting for the Rt. 332 Watermain project, Cranberry Drive project, working on WIIA grant application for the WWTP project (rehab the sand filters about 20 years ago, they did serve their useful life).

**Fire Chief reported: None.****Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting- three new public hearings coming up, request for special use permit for a major home occupation, site plan approval for a business on County Road 8, Krossber Enterprises Pool and Spa – 11,361 sq. ft building while they combine the two parcels, will begin preliminary site plan approval, Bridges for Brain Injury-new building, establishing a letter of credit for Village Construction, looking at final for Auto Outlets, and a kennel on Rt. 96.

**Zoning Board of Appeals, Thomas Yourch reported: None.****Recreation Advisory Board, Bryan Meck reported: None.****Recreation Director Mark Cain reported:**

1. Supervisor Ingalsbe read Mr. Cain's report: Summer Recreation ended last Friday, average of 210 children per day, which is an increase from last year, field trips attendance had an average of 200. A survey was sent to the parents to get their feedback, he will compile that information for the next board meeting along with his final report.
2. Trunk and Treat will be October 25<sup>th</sup> from noon to 2 p.m.
3. Farmington annual Christmas party will be Friday, December 5<sup>th</sup> from 6-7:30 p.m. at the lodge.

**Ontario County Planning Board Member reported: None.****Conservation Board Chairperson reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Supervisor Ingalsbe reported: None.****Agricultural Advisory Committee Chairman Hal Adams: None.****COMMUNICATIONS:**

1. Letter to Sarah Costich King of Costich Engineering, Land Surveying, and Landscape Architectures, DPC from the Town Supervisor. Re: Request for Quotes – Farmington Town Park Expansion Planning Project.
2. Letter of Support from the Town Supervisor. Re: Bridge for Brain Injury grant funding assistance under the NYS 2025 Consolidated Funding Application (CFA) Program.
3. Letter to David Bruinix, President, 1816 Quaker Meetinghouse Museum from the Town Supervisor. Re: 1816 Quaker Meetinghouse Museum, 2025 Consolidated Funding Application (CFA) under the Empire State Development (ESD) Program for Tourism and Historic Preservation.
4. Letter to the Town Supervisor from Stacey Wicksall of the Macedon Public Library. Re: Appreciation of Support.
5. Letter to the Town Supervisor from Senator Helming. Re: Support of request for funding through the Empire State Development (ESD) Pro Housing Community Supply Funds Program.
6. Letter to the Underwriting Packaging Department of The Depository Trust Company from Kristine Bryant of Timothy R. McGill Law Offices. Re: \$7,500,000 Bond Anticipation Note, 2025.
7. Email to the Town Clerk from Geomail. Re: Notification of Action on Property 7.00-1-33.100.
8. NYS Office of Real Property Tax Services 2025 Assessment Roll Reconciliation.
9. NYS Department of Taxation and Finance Office of Real Property Tax Services Special Equalization Rates.
10. Letter to the Assessor from Katherine Heinbuch of the NYS Department of Taxation and Finance Office of Real Property Tax Services. Re: Recertified STAR exempt amounts for 2025 Assessment Roll.
11. 2025 Nonpoint Source Planning Grant MS4 Mapping Project.
12. Letter to the Confidential Secretary from Excellus. Re: Medicare Advantage Plan change.
13. Payment history letter for Robert and Emily King.
14. Letter to Pro-Housing Supply Funds Program from the Town Supervisor. Re: Pro-Housing Community Fund: Match Fund Commitment & Project Support.
15. Letter to the Town Supervisor from RuthAnne Visnauskas, Commissioner/CEO of NYS Homes and Community Renewal. Re: Town of Farmington certification as a Pro-Housing Community.

16. Supreme Court of the State of New York, County of Ontario Notice of Electronic Filing. Re: 1360 CR 8, LLC and Buckingham Properties, LLC v. Town of Farmington Board of Assessment Review, Assessor of the Town of Farmington and the Town of Farmington.
17. Supreme Court of the State of New York, County of Ontario Notice of Petition. Re: I. Gordon Corporation v. Town of Farmington Assessor, Town of Farmington Board of Assessment Review and Town of Farmington.
18. Ontario County Housing Ad Hoc Committee Editorial News Release. Re: Ontario County's Housing Crisis: The Energy Capacity Hurdle.
19. Memo to the Town Supervisor from the Planning Board Chairman, Edward Hemminger. Re: Support for the Town of Farmington's Application to the Pro-Housing Supply Funds Program – Essential Infrastructure Projects to Facilitate New Housing in Pro-Housing Communities.
20. Email to Joseph Iacono from the Town Clerk. Re: Estoria Moore FOIL Request.
21. Crum & Forster Project Status Inquiry. Re: Tactical Construction, Inc. (Town Hall Renovation).
22. Letter to Ed Samoel of 00 Loomis Rd, LLC from the Code Enforcement Officer. Re: Unapproved uses at 5900 Loomis Road, Farmington.
23. Letter to the Town Supervisor from Debbie Palumbo-Sanders of Farmington-Victor Kiwanis. Re: Community Recognition Event.
24. Small Claims Assessment Review (SCAR) Petition. Re: 6018 Amber Drive.
25. Ontario County Clerk Recording Page. Re: Notice of Petition (RS Loomis, LLC).
26. NYS Supreme Court: County of Ontario Notice of Commencement of Action Subject to Mandatory Electronic Filing. Re: Pintail Xing Housing Dev Fund v. Assessor for the Town of Farmington, Board of Assessment Review and Town of Farmington.
27. Certificate of Liability Insurance from: Penfield Plumbing & Heating; Green Renewable LLC; Heberle Plumbing Inc.; GP Rochester Inc.; Pride Mark Homes, Inc.
28. Certificate of Disability and Paid Family Leave Benefits Insurance from: GP Rochester Inc.
29. Certificate of Workers Compensation Insurance from: Allstate Roofing & More, LLC.
30. Cancellation of Workers Compensation Insurance from: Steadman Home Improvement.

## REPORTS & MINUTES:

1. Manchester Fire Department Incident Run Log – June 2025
2. Highway/Parks Department Public Works Agenda – July 22, 2025
3. Building Department Town Operations Report – July 22, 2025
4. Water & Sewer Public Works Agenda – July 22, 2025
5. Farmington Senior Citizens Meeting Minutes – July 7, 2025
6. Town Operations Report to Town Board – July 22, 2025
7. NYS Agriculture and Markets Municipal Shelter Inspection Report – July 22, 2025
8. Farmington Senior Citizens Meeting Minutes – July 21, 2025
9. Building Department – Monthly Complaint Report – July 2025
10. Building Department – Monthly Permit Issued Report – July 2025
11. Building Department – Monthly Inspection Report – July 2025
12. ALS Group Drinking Water Reports – July 2025
13. Monthly Report – Judge Lew – July 2025
14. Ontario County Sheriff Traffic Report – July 2025
15. Camden Group WWTP Report – July 2025
16. Victor-Farmington Volunteer Ambulance Report – July 2025
17. Victor Fire Department Chief's Report – July 2025
18. Planning Board Meeting Minutes – July 16, 2025
19. Monthly Report – Judge Thomas – July 2025

## ORDER OF BUSINESS:

### RESOLUTION #269-2025:

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

#### RESOLUTION RESCHEDULING TOWN BOARD MEETING

**WHEREAS**, Veteran's Day is on Tuesday, November 11<sup>th</sup> which is the 2<sup>nd</sup> Tuesday of the month therefore conflicting with the regularly scheduled Town Board Meeting; now therefore

**BE IT RESOLVED**, that the meeting of November 11<sup>th</sup>, 2025 at the Town Hall is rescheduled to Wednesday, November 12<sup>th</sup>, 2025 at the same location and time; and

**BE IT FINALLY RESOLVED**, that the Town Clerk provide copies of this resolution to Town Department Heads the Town's legal newspaper.

All Voting "Aye" (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

### RESOLUTION #270-2025:

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

#### RESOLUTION WAIVING THE MERTENSIA LODGE RESERVATION FEE FOR THE COBBLESTONE ARTS CENTER DAYHAB SERVICES TO ADULTS WITH DISABILITIES

**WHEREAS**, the Cobblestone Arts Center has requested use of the Mertensia Lodge to hold their Dayhab services to adults with disabilities on multiple dates, and requested that the reservation fee be waived, now therefore be it

**RESOLVED**, the Farmington Town Board authorizes the waiving of the reservation fee for the use of the Mertensia Lodge on multiple dates, for the Cobblestone Arts Center Dayhab services to adults with disabilities, and further be it

**RESOLVED**, that a copy of this resolution be given to the Emily Kilkenny at Cobblestone Arts Center at 1622 NY Route 332, Farmington, NY 14425 for their records.

All Voting “Aye” (Casale, Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #271-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**CONFIRMING RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AN INTERMUNICIPAL COOPERATION AGREEMENT BETWEEN THE COUNTY OF ONTARIO, THE VICTOR CENTRAL SCHOOL DISTRICT AND THE TOWN OF FARMINGTON**

**WHEREAS**, the Ontario County Board of Supervisors, pursuant to Resolution No. 285-2007, established a policy and program for the County to share in the costs of defending legal challenges to real property tax assessments; and

**WHEREAS**, the Ontario County Board of Supervisors agree to share in the cost of defending certiorari proceedings in the Town of Farmington with Pintail Crossing, LLC, at a cost not to exceed 25% of defense costs, including professional appraisal and legal fees; and

**WHEREAS**, the Victor Central School District also agrees to share in the cost of defending this certiorari case and pay 25% of defense costs, including professional appraisal and legal fees; now therefore

**BE IT RESOLVED**, the Farmington Town Board authorizes the Supervisor to sign the intermunicipal cooperation agreement and provide a copy to the Assessor and the Accountant I.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #272-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION APPOINTING KASY PECHLER TO THE ENVIRONMENTAL CONSERVATION BOARD**

**WHEREAS**, there are currently two (2) vacancies on the Environmental Conservation Board, and

**WHEREAS**, Kasy Pechler is interested in filling one of the vacancies and is supported by the Environmental Conservation Board Chairman, Bryan White, now therefore

**BE IT RESOLVED**, that the Farmington Town Board hereby authorizes the appointment of Kasy Pechler to the Environmental Conservation Board for a term which expires on December 31, 2028, and

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Supervisor’s Secretary, the Accountant I, Bryan White, Chairman of the Environmental Conservation Board and Kasy Pechler at 452 Bowerman Road, Farmington, NY 14425.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #273-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION ACCEPTING A DRAFT TEXT AMENDMENT TO THE TOWN CODE, DATED AUGUST 12, 2025, ENTITLED “LOCAL LAW NO. 7 OF 2025, TEXT AMENDMENTS TO CHAPTER 49, ARTICLE II, SECTION 18, PENALTIES FOR OFFENSES, OF THE CODE OF THE TOWN OF FARMINGTON (ACTION); CLASSIFYING THE ACTION UNDER THE PROVISIONS OF THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) AS A TYPE II ACTION; AND SCHEDULING A PUBLIC HEARING**

**WHEREAS** the Town of Farmington Town Board (hereinafter referred to as Town Board) has received a draft of the above referenced local law, dated August 12, 2025, for consideration and adoption; and

**WHEREAS** the Town Board has reviewed the Type I and Type II lists contained in 6NYCRR, Parts 617.4 and 617.5, a part of article 8 of the New York State Environmental Conservation Law (ECL), and the State Environmental Quality Review Act (SEQRA) for classifying the proposed text amendments to Chapter 126 of the Farmington Town Code.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby accept the August 12, 2025, draft of the above referenced local law for public review, scheduling a public hearing thereon and consideration of adoption.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby classify the proposed Action as being a Type II Action, as defined under 6NYCRR Part 617.5 (26) and (33) of the State of New York Environmental Conservation Law (ECL).

**BE IT FURTHER RESOLVED**, that Type II Actions are not subject to review under Part 617, as these Actions have been determined, under §617.5 (a) of the ECL, not to have a significant impact on the environment or are otherwise precluded from environmental review.

**BE IT FURTHER RESOLVED**, that the Town Board in making this classification has satisfied the procedural requirements identified under SEQRA for the above-described Action.

**BE IT FURTHER RESOLVED**, that the Town Board schedules a public hearing upon the proposed Local Law No. 7 of 2025, to be held on Tuesday, August 26, 2025, commencing at 7:01 p.m. in the Main Meeting Room at the Farmington Town Hall.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to publish a legal notice for said Action, post notice thereof on the Town Hall Bulletin Board and post notice on the Town's Official website in accordance with established procedures.

**BE IT FINALLY RESOLVED**, that certified electronic copies of this resolution are to be provided to: the Town Director of Planning & Development; the Town Code Enforcement Officers; and the Town Department Heads.

All Voting "Aye" (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #274-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF DONATIONS**

**WHEREAS**, donations were made by Kona Ice (\$189.48), Travelin Tom's Coffee (\$71.64), Chef's Greek (\$85) to the Town of Farmington Recreation Department from the Fourth of July celebration in the total amount of \$346.12; now therefore

**BE IT RESOLVED**, that the Town Board of Farmington accepts the donation, and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward copies of this resolution to the Accountant I.

All Voting "Aye" (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #275-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION TO DECLARE SURPLUS EQUIPMENT – ROTATING BIOLOGICAL CONTACTOR (RBC) TO BE DISPOSED OR AND/OR DISCARDED**

**WHEREAS**, the Water & Sewer Superintendent has asked that the following items be declared surplus so that they may be disposed of and/or discarded

12 RBC'S Including but not limited to the parts listed below:

Fiberglass Enclosures/hardware  
Drives/Motors & rotating assemblies  
Plastic media & support framing

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Water & Sewer Superintendent to properly dispose of and/or discard the declared RBC surplus; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Accountant I and the W&S Superintendent.

All Voting "Aye" (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #276-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION WAIVING THE BEAVER CREEK PARK PAVILION RESERVATION FEE FOR THE GIRL SCOUT TROOP 40071 FOR TROOP MEETING AND BRIDGING CEREMONY**

**WHEREAS**, the Girl Scout Troop 40071 has requested use of the Beaver Creek Park Pavilion to hold their troop meeting and bridging ceremony on Wednesday, September 10<sup>th</sup> and requested that the reservation fee be waived, now therefore be it

**RESOLVED**, the Farmington Town Board authorizes the waiving of the reservation fee for the use of the Beaver Creek Park Pavilion on Wednesday, September 10<sup>th</sup> for the Girl Scout Troop 40071 troop meeting and bridging ceremony, and further be it

**RESOLVED**, that a copy of this resolution be given to the Allison Kloc at [40071troop@gmail.com](mailto:40071troop@gmail.com).

All Voting "Aye" (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #277-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF FARMINGTON APPROVING THE PROPOSED IMPROVEMENTS OF FACILITIES TO THE TOWN OF FARMINGTON SEWER DISTRICT**

**WHEREAS**, the Town of Farmington, on behalf of the Farmington Sewer District, owns and operates sewer facilities and has become aware that improvements, consisting of (i) the replacement of the existing sand filters with new mechanical disc filters, (ii) rehabilitating the two (2) Final Clarifiers in kind and (iii) improving two (2) of the pump stations (Pump Station #1 and Pump Station #2), along with all other ancillary and necessary improvements associated with upgrading the wastewater treatment plant, which are improvements beyond the original scope of the project, are now necessary, and that the estimated cost for these additional improvements is \$6,100,000.00, such estimated costs to be the responsibility of the Farmington Sewer District; and

**WHEREAS**, the Engineer to the Town, MRB Group, has prepared a Preliminary Engineering Report for the Town of Farmington Wastewater Treatment Plant Rehabilitation dated May 2025, which describes these improvements; and

**WHEREAS**, the Town Board of the Town of Farmington duly adopted a resolution on July 22, 2025, calling a public hearing to consider said proposed improvements and the costs associated therewith, to be held at the Farmington Town Hall, 1000 County Road 8, Farmington, New York, on the 12<sup>th</sup> day of August, 2025, at 7:00 p.m.; and

**WHEREAS**, notice of said public hearing was duly published and posted in the manner provided by law and proof thereof has been submitted to the Town Board; and

**WHEREAS**, said public hearing was duly held at the time and place aforesaid, at which all persons interested were duly heard; and

**WHEREAS**, said Town Board has duly considered all of the evidence given at such public hearing.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Farmington, Ontario County, New York, that, based upon the evidence given at the aforesaid public hearing, it is hereby found and determined to be in the public interest to provide for the aforesaid improvements of the facilities of the Town of Farmington Sewer District in the Town of Farmington, Ontario County, New York, as described in the aforesaid Preliminary Engineering Report for the Town of Farmington Wastewater Treatment Plant Rehabilitation dated May 2025 and as described herein, at an estimated cost of \$6,100,000.00, and the same is hereby authorized.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #278-2025:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING INSTALLATION OF A FENCE TO SECURE THE MATERIAL STORAGE & SPOILS YARD**

**WHEREAS**, the Water and Sewer Superintendent has identified the need for a fence with gates to secure the material storage and spoils yard; and

**WHEREAS**, the Water and Sewer Superintendent has received three quotes, (1) J&J Fence for \$7,700.00, (1) Empire Fence for \$4,850.00, and (1) New York State Fence for \$4,250.00; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes The Water and Sewer Superintendent to purchase the fence and gates from New York State Fence at a cost not to exceed \$4,250.00; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Accountant I.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #279-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION FOR THE CONTINUED DISTRIBUTION OF CABLE FRANCHISE FEES TO FINGER LAKES TELEVISION**

**WHEREAS**, the Cable Communications Act of 1984 established the cable franchise fee as a funding mechanism for public access cable television stations, and

**WHEREAS**, Finger Lakes Television was established to serve the western Finger Lakes, including the County of Ontario, and

**WHEREAS**, Finger Lakes Television operates as a project of the Finger Lakes Community College Foundation through a donation of space, utilities and administrative services from Finger Lakes Community College, and

**WHEREAS**, the Town of Farmington has a franchise agreement with a cable television provider that collects and distributes cable franchise fees to the Town, and

**WHEREAS**, the Town of Farmington has long had a practice of distributing 5 percent of its total cable franchise fees to Finger Lakes Television, and

**WHEREAS**, the Finger Lakes Television Advisory Board has requested a formal statement of the Town’s intention to continue this practice for the purposes of financial planning, now therefore

**BE IT RESOLVED**, that the Farmington Town Board intends to continue its practice of distributing 5 percent of its cable franchise fee receipts to Finger Lakes Television from 2026 through 2030, and

**BE IT FURTHER RESOLVED**, that the Farmington Town Board will revisit this resolution in 2030 to consider renewing said resolution at that time, and

**BE IT FINALLY RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Finger Lakes Community College Foundation, 3325 Marvin Sands Drive, Canandaigua, NY 14424; and the Finger Lakes Community College Office of Community Affairs, 3325 Marvin Sands Drive, Canandaigua, NY 14424.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #280-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**ACCEPTANCE OF THE RECOMMENDATION FROM THE PLANNING BOARD AND AUTHORIZING THE THIRD PARTIAL RELEASE OF FUNDS (RELEASE #3) FROM THE LETTER OF CREDIT FOR SITE IMPROVEMENTS CREEKWOOD TOWNHOME PROJECT – PHASE 2, IN THE TOTAL AMOUNT OF \$237,436.63**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Director of Planning and Development (hereinafter referred to as Director), a draft resolution recommending the Town Board accept the above referenced partial release of funds (Release #3) from the Letter of Credit for approved site improvements within the Creekwood Townhome Project – Phase 2, located along Pintail Crossing, in the total amount of \$237,436.63; and

**WHEREAS**, the Town Construction Inspector, Town Clerk, Town Engineer and Town Department Heads have all reviewed and accepted the quantities and unit prices identified in the Applicant’s Engineer’s Letter of Credit Estimate; and

**WHEREAS**, the above referenced Town Officials have all signed the attached Appendix Forms G-1.1 [Letter of Credit/Surety – Partial Release Form, dated 8/05/25] and G-2.0 [Letter of Credit Release, dated 7/31/25]; and

**WHEREAS**, the Town Clerk has verified the total amount contained in the filed Letter of Credit agrees with the amount being requested to be released; and

**WHEREAS**, with this third partial release of funds there will be a remaining balance in this Letter of Credit of \$249,798.66.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby authorizes the third partial release of funds from the above referenced Letter of Credit, in the total amount of \$237,436.63.

**BE IT FURTHER REQUESTED**, that the Town Board does hereby authorize the Town Supervisor to sign and date Appendix Form G-2.0.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby direct the Town Clerk to provide certified copies of this resolution to: Creekwood Extension, LLC, 21 Crossbow Drive, Penfield, New York 14526; and to Matthew Tomlinson, Project Manager, Marathon Engineering, 39 Cascade Drive, Rochester, New York 14614.

**BE IT FINALLY RESOLVED**, that the Town Clerk is hereby directed to provide electronic copies of this resolution to the Town Planning Board Chairperson; the Town Highway and Parks Superintendent; the Town Water and Sewer Superintendent; the Town Code Enforcement Officer; the Town Construction Inspector; the Town Engineer; the Town Director of Planning & Development; and John Robortella, Clerk of the Planning Board.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #281-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR JULY 2025**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

**WHEREAS**, the Accountant I submitted the Monthly Report of the Supervisor for July 2025 to the Town Supervisor on August 5, 2025,

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for July 2025 on August 5, 2025,

**WHEREAS**, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

**BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for July 2025, and

**BE IT FULLY RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #282-2025:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION TO AUTHORIZE SEAL COATING FOR PUMP STATIONS AND NORTH WATER TANK PARKING AREA**

**WHEREAS**, the Water and Sewer Superintendent has identified the need to seal coat sixteen (16) Pump Stations and the North Water Tower parking area for the maintenance and protection of the asphalt surface, and

**WHEREAS**, the Water and Sewer Superintendent received a quote from Champion Asphalt Maintenance for \$7,501.62, and

**WHEREAS**, the quoted pricing is based on Ontario County Public Works 2025 Bid Book, now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Water and Sewer Superintendent to have Champion Asphalt Maintenance perform the seal coating at a cost not to exceed \$7,501.62, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Accountant I.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.



**RESOLUTION #283-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING FOR A PROPOSED LOCAL LAW**

**WHEREAS**, the Town Board of the Town of Farmington, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law entitled “A Local Law Temporarily Limiting the Use of Certain Town of Farmington Roads by Vehicles in Excess of Ten (10) Tons Total Weight and Requiring Permits for Overweight Vehicles”; and

**WHEREAS**, the Town Board of the Town of Farmington has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Town of Farmington to proceed in accordance with the Code of the Town of Farmington and the Laws of the State of New York in adopting said Local Law,

**WHEREAS**, this action by the Town Board is a “Type II” action under the regulations promulgated by authority contained in the State Environmental Quality Review Act (SEQRA), which appear in 6 NYCRR Part 617.5, thereby requiring no further action by the Town Board, in that Part 617.5 (c) states that actions that are not subject to review under SEQRA include, “(33) adoption of regulations, policies, procedures and local legislative decisions in connection with any action on this list” and subsection (26) on this list includes “routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”. This action involves continuing agency administration and management of the Town’s roads.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on August 26, 2025, at 7:02 p.m. at the Farmington Town Hall, 1000 County Road 8, Farmington, New York; and be it further

**RESOLVED**, that the Town Clerk, be and hereby is, authorized to forward to the official newspaper of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

**RESOLVED**, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Farmington sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Farmington for its consideration.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #284-2025:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION ACCEPTING A DRAFT LOCAL LAW DATED AUGUST 12, 2025, ENTITLED “LOCAL LAW NO. 9 OF 2025, CREATING CHAPTER 66, BURIALS AND BURIAL GROUNDS,” OF THE CODE OF THE TOWN OF FARMINGTON (ACTION); CLASSIFYING THE ACTION UNDER THE PROVISIONS OF THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) AS A TYPE II ACTION; AND SCHEDULING A PUBLIC HEARING**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has received a draft of the above referenced local law, dated August 12, 2025, for consideration and adoption; and

**WHEREAS**, the Town Board has reviewed the Type I and Type II lists contained in 6NYCRR, Parts 617.4 and 617.5, a part of article 8 of the New York State Environmental Conservation Law (ECL), and the State Environmental Quality Review Act (SEQRA) for classifying the proposed text amendments to Chapter 159 of the Farmington Town Code.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby accept the August 12, 2025, draft of the above referenced local law for public review, scheduling a public hearing thereon and consideration of adoption.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby classify the proposed Action as being a Type II Action, as defined under 6NYCRR Part 617.5 (26) and (33) of the State of New York Environmental Conservation Law (ECL).

**BE IT FURTHER RESOLVED**, that Type II Actions are not subject to review under Part 617, as these Actions have been determined, under §617.5 (a) of the ECL, not to have a significant impact on the environment or are otherwise precluded from environmental review.

**BE IT FURTHER RESOLVED**, that the Town Board in making this classification has satisfied the procedural requirements identified under SEQRA for the above-described Action.

**BE IT FURTHER RESOLVED**, that the Town Board schedules a public hearing upon the proposed Local Law No. 9 of 2025, to be held on Tuesday, August 26, 2025, commencing at 7:03 p.m. in the Main Meeting Room at the Farmington Town Hall.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to publish a legal notice for said Action, post notice thereof on the Town Hall Bulletin Board and post notice on the Town’s Official website in accordance with established procedures.

**BE IT FINALLY RESOLVED**, that certified electronic copies of this resolution are to be provided to the Town Director of Planning & Development; the Town Code Enforcement Officers; and the Town Department Heads.

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #285-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION REAPPOINTING JEREMY HOTCHKISS TO THE BOARD OF ASSESSMENT REVIEW**

**WHEREAS**, the purpose of the Board of Assessment Review is to help ensure Farmington property owners are afforded a fair and unbiased review of their property values; and

**WHEREAS**, Jeremy Hotchkiss' appointment expires on September 30, 2025; now therefore be it

**RESOLVED**, the Farmington Town Board reappoints Jeremy Hotchkiss to the Board of Assessment Review effective October 1, 2025, with his term expiring on September 30, 2030; and

**RESOLVED**, that the Town Clerk forward a copy of this resolution to the Assessor, Director of Ontario County Real Property at 20 Ontario Street Canandaigua NY 14424, and to Jeremy Hotchkiss at 349 Sheldon Road, Farmington, NY 14425.

All Voting "Aye" (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #286-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION-CONVEYANCE OF LAND TO THE VICTOR ASSOCIATION OF CULTURAL AND PERFORMING ARTS**

**WHEREAS**, the Town of Farmington is the owner of a 0.456 acre (19,862 sq. ft.) portion of a parcel of land owned by the Town of Farmington and identified as tax map# 41.00-1-43.211 (the entire parcel of land being herein referred to as the "Tax Parcel" and the portion to be conveyed herein referred to as the "Property"), with the said Property being located adjacent to the north and west of tax parcel number 41.00-1-38.100 owned by The Victor Association of Cultural and Performing Arts, Inc. (herein referred to as the "Grantee"), the Tax Parcel and Property being shown on a Lot Line Adjustment Map prepared by Schultz Associates, dated May 20, 2025; and

**WHEREAS**, the Town is responsible for maintaining and insuring the Property; and

**WHEREAS**, there was a lawsuit instituted against the Town of Farmington several years ago involving the Parcel and the Grantee agreed to not enter into such lawsuit against the Town of Farmington in exchange for the Town conveying the Property to it in the future; and

**WHEREAS**, the Tax Parcel is currently assessed at \$9,500 for 6.6 assessment acres, which means the Property, being 0.456 acre, prorates to an approximate assessed value of \$655.50.

**NOW THEREFORE, BE IT RESOLVED**, that, the Town Board hereby finds that the Property is surplus and no longer needed for any Town purpose, that the Property has only a nominal assessed value and has a size and location that creates no likely market for the Property other than the Grantee, that a conveyance of the Property to the Grantee would eliminate the Town's need to expend tax dollars on maintaining it and keeping it insured, and that such a conveyance would fulfill an agreement with the Grantee for the Grantee to not become part of a lawsuit against the Town, and that, because of such findings and because the Grantee will pay all attorney and closing fees involved in conveying the Property, the Town Board further finds that what the Grantee has previously done and will do represents fair and adequate consideration for the Property; and

**BE IT FURTHER RESOLVED**, that the conveyance of the Property to Grantee is approved and the Supervisor is authorized and directed to execute a deed from the Town to the Grantee conveying the Property and to sign all other documents needed to effectuate such conveyance; and

**BE IT FURTHER RESOLVED**, that upon payment by the Grantee of all attorneys and closing fees incurred in conveying the Property, the Supervisor be and he hereby is authorized and directed to deliver said deed to the Grantee.

All Voting "Aye" (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #287-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING TIM FORD TO ATTEND 2025 FALL HIGHWAY CONFERENCE SPONSORED BY NEW YORK ASSOCIATION OF TOWN HIGHWAY SUPERINTENDENTS**

**WHEREAS**, the Highway/Parks Superintendent, Tim Ford, will be attending the 2025 Annual Fall Highway Conference to be held at the Niagara Falls Convention Center, in Niagara Falls, NY from September 23 – September 26, 2024, and

**WHEREAS**, the charges will be expended from code A-5010.4 (Highway Admin - Contractual) at a cost not to exceed \$1,500, now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes Tim Ford to attend the Fall Highway Conference, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide a copy of this Resolution to the Accountant I and the Highway/Parks Department.

All Voting "Aye" (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #288-2025:  
Councilman Holtz offered the following Resolution, seconded by Councilman Herendeen:

Abstract 15 – 2025

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

TO: MARCY DANIELS

FROM: J. MARCIANO

ABSTRACT NUMBER		15	
DATE OF BOARD MEETING		8/12/2025	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	143,190.25	1406-1419,1421,1423-1430,1433-1465,1467-1485,1537-1540
DA	HIGHWAY FUND	173,118.94	1412,1425,1453,1455,1456,1470,1482,1486-1496
HK	SIDEWALK CAP PROJ	1,040.86	1432
HZ	WOOD DRIVE CAP PROJ	50,714.68	1431
HH	RT 332/96 WATERLINE		
HT	TOWN HALL CAP PROJ		
HV	MERTENSIA WATERLINE		
HW	WATER TANK REPAIR	1,086.75	1431
HY	RT 332 & COLLETT		
SD	STORM DRAINAGE	399.45	1470,1529
SM	SIDEWALKS	104.85	1435
SL1	LIGHTING DISTRICT	56.47	1466
SS	SEWER DISTRICT	337,923.33	1420-1422,1430,1453,1455,1462,1470,1482,1483,1497-1529
SW1	WATER DISTRICT	44,926.61	1420-1422,1430,1453,1455,1462,1470,1482,1498-1500,1506,1507,1510,1511,1513-1515,1517,1519,1521,1523,1528-1536
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	36.68	1477,1478
	TOTAL ABSTRACT	\$ 752,598.87	

All Voting “Aye” (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe), the Resolution was CARRIED.

WAIVER OF THE RULE: None.

DISCUSSION: None.

TRAINING AT OR UNDER \$100.00:

1.
- Dan Delpriore to attend the 2025 Damage Prevention Conference & Expo at the Oncenter & Empower FCU Amphitheater in Syracuse on Wednesday, October 22, 2025 at no cost.

EXECUTIVE SESSION: None.

With no further business before the Board, Councilman Bowerman offered a motion to adjourn the meeting at 7:35 p.m., seconded by Councilman Casale. Motion CARRIED.

Michelle A. Finley, MMC, RMC -Town Clerk